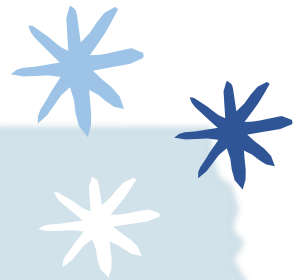


VACATION CARE PROGRAM

Monday 18th Dec 2023 to
Thursday 25th January 2024



If you have any queries, please
contact OSHC

PH: 83436567 | Mob: 0401993850

Hours of operation:
Monday-Friday 7am - 6pm

Bookings close Friday, 8th December 2023

START HERE!

Is your child
already enrolled
with OSHC

No

Please fill in enrolment details
form available in OSHC to
confirm a place.
This is an additional form to the vac
care enrolment/booking form

Yes

Return booking form before the
closing date
Fill in contents/sign section
1, 2 & 3 attached

If eligible for Childcare Subsidy,
please ensure you confirm your CCS
enrolment in your Centrelink app to
reduce your fees, otherwise full fees
apply.



Please note regarding cancellations: Cancellations for
vacation care must be made prior to the commencement of
vac or a fee, equal to the fee for that session will be
charged. No cancellations can be made during vacation care.
Also, please be aware that bookings will be subject to the
Commonwealth Government Priority of Access Guidelines

Christmas Closure: Closed, Friday 22nd December 2023 & re-open Tuesday 9th January 2024

Useful Information regarding the Vacation Care Program

- ☆ Families using the service for the first time must complete full Enrolment Form before care can be provided and bookings accepted. Enrolment Forms are available via email or at the service. Returning families are required to ensure that they have updated any information that may have changed.
- ☆ **All places booked & confirmed after closing date are final.** Bookings are subject to staffing, venue availability and may become fully booked prior to the closing date. Bookings deadline **by Friday, 5pm, 8th December**. All excursion/incursions and transport costs are paid in advance by the centre and staff are rostered according to bookings. Once you have made a booking your account will be charged for cancellations or absences **MADE WITHIN** the Vacation Care Period. Vacation Care Statements will be emailed to families. Full payment of vacation care fees must be paid within 7 days of receiving your invoice statement. **(Please refer to our Fee Policy)**
- ☆ We ask that you please refrain from sending your children if they are unwell or present any cold/flu like symptoms
- ☆ **Medication Paperwork**— All children with diagnosed medical conditions must have their medication and relevant paperwork on site to attend. This includes: risk minimisation plan, communication plan, and an Action Plan signed by a doctor. Upon arrival the medication needs to be signed in with a staff member and must be in original prescribed container with child's name.

☆ **VACATION CARE PROGRAM GENERAL INFORMATION:**

Child Care Subsidy:

This fee reduction is available for eligible families who meet government requirements. Contact the Department of Human Services (DHS) on 13 61 50 for further information. Families will be liable for the gap fee if you are eligible for these rebates, otherwise full fees apply! Daily cost is shown on the booking form. *If you do not utilize the service for a 14-week period and if your child's last booked session(s) were marked as absent, you will be liable for paying full-fee on all absent sessions. Even though CCS may have been applied initially, Centrelink will revoke this and your account will go into debit.*

- ☆ The Centre is licensed to operate during school holidays strictly from 7am – 6pm.
- ☆ **Children** MUST be signed in AND out of the centre each day by a parent or guardian.
- ☆ Vacation Care Bookings **will not be accepted** from families with fees in arrears.

Educator to child ratio is:

- For in Centre days – 1 Educator: 15 children
- For excursions – 1 Educator: 8 children.
- Water Days – 1 Educator: 5 children
- A thorough Risk Assessment is undertaken for each excursion. Families may view these Risk Assessments at any time. Please speak to staff.



☆ **Rules around bringing personal items:**

NO devices of such or sentimental toys are allowed in the centre. OSHC has resources to cater to your child needs/ or sensory requirements. Please leave valuable items at home.

- ☆ **CHILDREN MUST WEAR ENCLOSED SHOES WHILE THEY ARE AT VACATION CARE. THONGS AND SANDALS MUST NOT BE WORN for safety reasons.**

- ☆ At Enfield OSHC we follow the SunSmart guidelines, all children are required to:

- wear OSHC sun safe hat. (Hat with your child's name is provided and remains property of OSHC)
- sunscreen will be supplied by the service during regular routines, if your child is sensitive, please supply sunscreen in their bag and advise staff upon arrival.
- always wear appropriate clothing, e.g., children's shoulders must be covered, NO SINGLET TOPS. This includes a t-shirt/rash shirt to be worn on all water days.

- ☆ During Vacation Care breakfast is available at the centre until 8.15am.

- ☆ Please ensure you pack: **RECESS, LUNCH, AND SNACKS ALONG WITH A WATER BOTTLE.**

Afternoon snack is provided but not on excursion days. However, fruit is on offer on these days.

If lunch and a bottle water is provided by the centre a cost of \$6.00 will be added to your account

- ☆ **BEHAVIOUR:** Children must follow the rules and procedures of OSHC. Consequences for inappropriate behaviour will be followed including discussions with parents, withdrawal from activities and reflection time.
- The Centre reserves the right to cancel a participant's enrolment should their behaviour be deemed unacceptable.***

7:00 AM OPEN | 6:00PM CLOSE

PROGRAM SUMMARY WEEK 1

MONDAY 18TH DEC
INCURSION

Inflatable Day

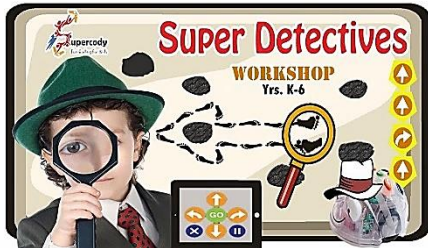
Today we have Jumping Castle and 3 in 1 Sports Play

Get ready to show us your best jumps and tricks. And other fun activities throughout the day too.

Wear comfortable clothing



TUESDAY 19TH DEC
NCURSION



Hosted by Supercody-Fun coding for Kids. Start 9.30am

Get coding by becoming detectives, tracking down villains and programming robots. iPad technology used for this activity!

As detectives the children firstly need to solve coding puzzles and use magnifiers to locate their villains, and then they need to program their robots to go and catch the villains. The children are encouraged to track down as many fugitives as possible with tasks getting more challenging after each round.

WEDNESDAY 20TH DEC
EXCURSION



Our Christmas event to....

Inflatable Water Park

Depart 10.15am

Must wear bathers. Bring change of clothes, towel, brush & bag for wet items. Please bring an old t-shirt or wear a rashie to cover shoulders a must. **Limited places!**

Bring packed recess, lunch & drink bottle.

*This day only
thongs allowed*

THURSDAY 21ST DEC
Christmas CRAFT



We will be on site all day

Bring your Christmas cheer to celebrate and enjoy a relaxing day full of Christmas activities. Join us as we get into the Christmas spirit making Christmas crafts, play fun Christmas games along with a Christmas movie too.



FRIDAY 22ND DEC

SORRY
WE'RE
CLOSED

We wish your family a wonderful CHRISTMAS HOLIDAYS!

From the OSHC TEAM



IMPORTANT

ANY SERIOUS MISBEHAVIOUR THROUGHOUT VAC CARE WILL RESULT IN BEING EXCLUDED FROM THE PROGRAM.

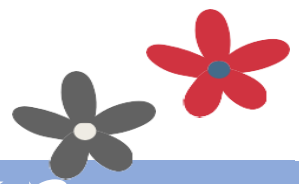
- ✓ Please wear appropriate clothing!
- ✓ A nutritious packed Recess & Lunch Daily
- ✓ **Drink bottles** are also **compulsory** on excursions.
- ✓ Closed in shoes



Each child is provided with their own SunSmart hat and remains property of OSHC (UV Rays 3 above)

NUT AWARE OSHC

7:00 AM OPEN | 6:00PM CLOSE



PROGRAM SUMMARY WEEK 2

MONDAY 8TH JAN

OSHC TEAM WORKING HARD TO GET
READY TO KICK OFF THE JANUARY
VACATION CARE 2024'

SORRY
WE'RE
CLOSED

TUESDAY 9TH JAN

COLOUR DAY

AND VIDEO MACHINES

Welcome back to OSHC in 2024! We are kicking off January Vacation Care so.....
Come wearing your favourite colour and bring an old white top to experience a splash of colour in our colour fun game. There will also be some sensory colour and hair chalk fun too. No one leaves without a little colour.... Then chill out playing some video games with your friends we have hired too. Bring a change of clothes as you will get messy!!!



WEDNESDAY 10TH JAN

INCURSION

Hosted by Funtime for Kids- Music dancing, games, AND PRIZES FOR ALL.

Get ready to dance your heart out in this energetic incursion, where the noise can be found. High emphasis on self confidence and physical fitness.



Disco
Day



Plus, array of



12.30pm start

THURSDAY 11TH JAN

EXCURSION

Day @ Thorndon Park Playground

Depart 10am

Come join us. It's one of Adelaide's top playgrounds. We will bring some sport equipment to play and a walk along the creek bed too.
Please wear appropriate clothes and shoes. Bring packed, recess, lunch & water bottle. We will have picnic lunch on the shaded grass area too. Sliced fresh seasonal fruit will be supplied. (please pack an ice brick in your child's lunch box)



FRIDAY 12TH JAN

WHEELS & TECHNOLOGY DAY

No Helmet = NO ride' Must wear closed in shoes
bring bike or scooter -No swapping of wheels!

Today you're welcome to bring a device too. We will also have other tech activities happening throughout the day. Please make sure the device is fully charged because **we do not charge children's devices.**

All children take responsibility for their own device.



IMPORTANT

ANY SERIOUS MISBEHAVIOUR THROUGHOUT VAC CARE WILL RESULT IN BEING EXCLUDED FROM THE PROGRAM

- ✓ Please wear appropriate clothing!
- ✓ A nutritious packed Recess & Lunch Daily
- ✓ **Drink bottles** are also **compulsory** on excursions.
- ✓ Closed in shoes



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NUT AWARE OSHC

7:00 AM OPEN | 6:00PM CLOSE



PROGRAM SUMMARY WEEK 3

MONDAY 15TH JAN



&

DAYTONA RACING

TUESDAY 16TH JAN



Daytona Back by popular demand- race and compete with your friends!

And... Wear your favourite **summer PJ's or comfy clothes**. We will watch some movies, pick up your snacks from the OSHC snack bar and settle in for an OSHC movie chilling out with your friends. Ice blocks too!



EXCURSION - Mitcham Cinemas. Depart 11am Return 3pm

Viewing (PG) Trolls Band Together

Bring a snack for the movies-Sorry NO candy Bar!

Upon return we will have some creative games in the Gym -coach says, band aide tag and garbage Ball.



WEDNESDAY 17TH JAN
INCURSION



Hosted by GooRoo Animation- Start 10am – 2pm

Lego Animation workshop gives children the opportunity to create their very own "Brick Films"

*Children will build a scene and then learn how to bring their Lego to life using the app STOP MOTION STUDIO. The finished videos will be screened to the children and uploaded to KIDS YOU TUBE via the Goo Roo Animation Workshops channel to be shared with family and friends. **One not to Miss!***

THURSDAY 18TH JAN
EXCURSION



Depart 12.15pm – approx. return 4pm

*We are visiting the new Indoor sports, vertical reality entertainment centre with a guided host. So, join us to experience what this new venue has to offer. Enjoy the latest technology to track every movement. You and your friends can immerse yourselves in the immersive sport simulators of your choice – taking your kicks, throws, hand passes and catches to another level. And have fun with play station 5. **Limited places.***

FRIDAY 19TH JAN

CLAY & GREEN
THUMB DAY

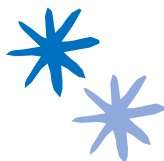


Paint our pots and fill with soil to plant our seeds to take home along with get your hands dirty to make your own unique creation using air dry clay. Whether it be a bowl, an animal or an abstract object, your creativity is key.

And then...The clock is ticking; can you get one challenge done in 60 seconds? What could it be?????

IMPORTANT

ANY SERIOUS MISBEHAVIOUR THROUGHOUT VAC CARE WILL RESULT IN BEING EXCLUDED FROM THE PROGRAM



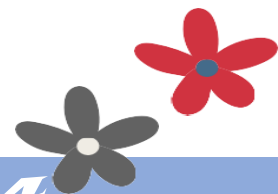
- ✓ Please wear appropriate clothing!
- ✓ A nutritious packed Recess & Lunch Daily
- ✓ **Drink bottles** are also **compulsory** on excursions.
- ✓ Closed

NUT AWARE OSHC



Each child is provided with their own SunSmart hat and remains property of OSHC (UV Rays 3 above)

7:00 AM OPEN | 6:00PM CLOSE



PROGRAM SUMMARY WEEK 4

MONDAY 22ND JAN



Come and join us in a day of fun. Bring your own game board to play and share with your friends. We will have other group games and board games too, along with recycle craft, hama beads and make playdough too. Cool down with choc top ice cream YUMMY!!! **and a game or two of NERF WARS!**

TUESDAY 23RD JAN



AND CRAZY HAIR



We will help you achieve a crazy hair style with a variety of hair products and coloured hair spray to transform your hairdo. **Wear crazy socks**, coloured or odd to make the look complete! Along with other activities to keep you busy.



WEDNESDAY 24TH JAN

INCURSION



Start 10.30am Hosted by First Aid Instructor.

Cool first Aid use Small Steps in an age appropriate, fun, and interactive way to introduce children to the basic but essential skills of first aid and managing an emergency. *Each child will receive an individually name certificate.* And then afterwards let us practice our skills in what we have learned on each other!

Then, let us celebrate **Lunar New Year** together. We will learn about the traditions and make decorations to display at OSHC.

THURSDAY 25TH JAN

WATER PLAY



Join us for a day of water fun! We will have a slip and slide mat and lots of fun water-based games! Bring your bathers, a bag for wet items, change of clothes along with a towel too. **Must wear an old t-shirt or rashie to cover shoulders.**

Then sit back and relax with a cool ice block afterwards and other activities throughout the day too!

FRIDAY 26TH JAN



SORRY
WE'RE
CLOSED

**Enjoy your first day at school for 2024
Monday 29th January**

IMPORTANT

ANY SERIOUS MISBEHAVIOUR THROUGHOUT VAC CARE WILL RESULT IN BEING EXCLUDED FROM THE PROGRAM



- ✓ Please wear appropriate clothing!
- ✓ A nutritious packed Recess & Lunch Daily
- ✓ **Drink bottles** are also **compulsory** on excursions.
- ✓ Closed in shoes



Each child is provided with their own SunSmart hat and remains property of OSHC (UV Rays 3 above)

NUT AWARE OSHC

VACATION CARE | **BOOKING FORM**

Days Requested WEEK 1: 18th – 21st December 2023						
Family/Account Name:						
Please provide your child's name in the first column then tick the days of care required. Cost is \$65 centre based, \$75 incursion and \$78 Excursion, less child care subsidy per day as indicated per child.	Monday 18 th Incursion	Tuesday 19 th Incursion	Wednesday 20 th Excursion Limited places	Thursday 21 st In-house	Friday 22 nd C L O S E D	
	Child 1 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Child 2 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Child 3 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

2024 Commence ↘

Days Requested WEEK 2: 9th – 12th January 2024					
	Monday 8 th C L O S E D	Tuesday 9 th In- house Arcade	Wednesday 10 th Incursion On-site	Thursday 11 th Excursion	Friday 12 th In-house
Child 1 Name:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 2 Name:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 3 Name:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Days Requested WEEK 3: 15th – 19th January 2024					
	Monday 15 th In- house Arcade	Tuesday 16 th Excursion	Wednesday 17 th Incursion On site	Thursday 18 th Excursion	Friday 19 th In-house
Child 1 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 2 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 3 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Days Requested WEEK 4: 22nd – 25th January 2024					
	Monday 22 nd In-house	Tuesday 23 rd In-house	Wednesday 24 th Incursion On site	Thursday 25 th In-house	Friday 26 th CLOSED Australia Day Public Holiday
Child 1 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Child 2 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Child 3 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

EXCURSION | INCURSION PERMISSION FORM

As the parent/guardian of _____, I give my consent for them to participate in the following excursions & incursions as part of the **Dec | Jan 2023/24 Vacation Care program**. Bus A1 Tours / Access to seatbelts:

This form must be completed by a parent/ guardian who has the authority to authorize the taking of a child outside of the Vacation Care service by OSHC Educators. A parent/ guardian must sign below for each excursion/incursion their child/ren are booked to attend. Risk assessments for these incursions/excursions have been prepared and are available at the service.

Nominated Supervisor: Karen Furner: PH: 0401993850 can be contacted by mobile phone during operating hours.

PLEASE NOTE: Only sign applicable to your child in attendance

Select: (✓)

<input type="checkbox"/>	Big Wedgie-Inflatable Park – Excursion	Wednesday, 20th Dec 2023
	<p>The mode of transport will be a private bus and walking. All costs are included in the Excursion Day Fee.</p> <ul style="list-style-type: none"> The excursion will begin at <u>10.15am</u> sharp and will return around <u>2.30pm</u>. <p>Child: Carer Ratio is 1:5</p> <p style="text-align: right;">Please sign: _____</p>	
<input type="checkbox"/>	Thorndon Park Playground - Excursion	Thursday, 11th January 2024
	<p>The mode of transport will be a private bus and walking. All costs are included in the Excursion Day Fee. Hamilton Terrace, Paradise</p> <ul style="list-style-type: none"> The excursion will begin at <u>10am</u> sharp and will return around <u>2:30pm</u>. <p>Child: Carer Ratio is 1:8</p> <p style="text-align: right;">Please sign: _____</p>	
<input type="checkbox"/>	Movies- Mitcham Cinemas- Excursion	Tuesday , 16th January 2024
	<p>The mode of transport will be a private bus and walking. All costs are included in the Excursion Day Fee. Mitcham Cinemas, 119 Belair Road Torrens Park.</p> <ul style="list-style-type: none"> The excursion will begin at <u>11am</u> sharp and will return around <u>3pm</u>. <p>Child: Educator Ratio is 1:8</p> <p style="text-align: right;">Please sign: _____</p>	
<input type="checkbox"/>	Lego Animation Workshop – Onsite Incursion	Wednesday, 17th January 2024
	<p>All costs are included in the Incursion Day Fee.</p> <ul style="list-style-type: none"> The incursion activities will begin from 10am- 2pm. Hosted by GooRoo. You Tube is involved with this incursion. <p>Child: Educator Ratio is 1:15</p> <p style="text-align: right;">Please sign: _____</p>	
<input type="checkbox"/>	Olon- Indoor Entertainment -Excursion	Thursday, 18th January 2024
	<p>The mode of transport will be a private bus and walking. All costs are included in the Excursion Day Fee. Olon, 86-96 Trimmer Parade, Adelaide.</p> <ul style="list-style-type: none"> The excursion will begin at <u>12.15pm</u> sharp and will return around <u>4pm</u> <p>Child: Educator Ratio is 1:8</p> <p style="text-align: right;">Please sign: _____</p>	
<input type="checkbox"/>	Cool Kids First Aid- Onsite Incursion	Wednesday, 24th January 2024
	<p>All costs are included in the Incursion Day Fee.</p> <ul style="list-style-type: none"> The incursion activities will begin from 10.30am. Hosted by Cool Kids First Aid. <p>Child: Educator Ratio is 1:15</p> <p style="text-align: right;">Please sign: _____</p>	

Other Incursions include:

- ☐ 3 in 1 play sport & Jumping Castle
 ☐ Super Detective- Hosted by Supercody
☐ Disco, Hosted by Funtime for Kids

On site activitie

Child: Educator Ratio is **1:15** Please sign: _____

- ☐ Water play activities,
 ☐ wheels & Technology day
 ☐ crazy hair day
 ☐ Video & Daytona Game Hire all week

PARENT | GUARDIAN CONSENT FORM

I/we the undersigned give permission for my child/ren to attend Enfield OSHC Centre Vacation Care Program & participate in all activities associated with the program as outlined in the Vacation Care program & booking form.

Please tick boxes below & sign.

Agreement:

- ☐ I acknowledge fees are payable for all bookings if my child is absent for any reason (including being sick, a change of mind etc.) Medical certificate must be produced within 24hrs of your child's illness
- ☐ I understand that as part of my enrolment at this service it is required that I confirm acceptance to the following items for this service to receive government funding on my behalf. Acceptance of these items as well as some of the other information in the enrolment form can be used as a complying written arrangement for child care subsidy purposes.
- ☐ I understand that the Centre cannot cater for sick children and that I am required to exclude my child from care during illness as per Centre policies.
- ☐ I must provide all food required for my child for the day unless the program indicates otherwise. If food is provided a charge **WILL** occur of \$6.00 and payable on the day. This also includes if a water bottle is provided.
- ☐ I understand if my child creates constant disruptions to the program, the Centre reserves the right to suspend or withdraw the child's enrolment after consultation with the parents.
- ☐ Standard sign-in/out procedures apply. I am responsible for the delivery and collection of my child to/from the service. I have read the Parent Key Information and conditions of enrolment carefully. I understand and accept the terms and conditions as listed.

If children have not been collected by 6:00pm sharp, a late fee of \$15 for first 15minutes will apply, thereof will be charged \$1.00 per minute, without any exceptions. After 6:00pm parents will need to cover the full cost of wages for two educators at overtime rates. If children have still not been collected by 6:30pm Crisis Care with assistance of the Police may be contacted to collect your children.

Contact details: Mobile: _____ Work: _____ Email: _____

Sign: parent| guardian:

Date: / / 2023

OFFICE USE ONLY:

- ☐ Family account is paid up to date
- ☐ Bookings confirmed

Date Booked \ \2023

Typical day in Vacation Care

for family's info

7am ● Children arrive

(breakfast provided 8.15am)

9am Group discussion- Daily agenda

10am Morning tea

Outdoor play (if weather permits- or indoor play)

11am Programmed activities

12pm Lunch
(all children seated)

1pm Quiet or rest time

1.30pm Programmed activities

3pm Reset room and pack away activities

3.15pm Afternoon tea

4.00pm Outdoor play (if weather permits- or indoor play)

5.00pm Puzzles or Quiet activities

6.00pm ● Closed

If you have any suggestions regarding the vacation care programs, please share with our OSHC team..... *or alternativley fill in our survey form located in OSHC room.*

Thank you for your support!
See YOU there....